



## ONLINE APPLICATION FORM

Please return this application form to [hip@homerton.cam.ac.uk](mailto:hip@homerton.cam.ac.uk). We will write with confirmation of your place, details about the course timetable and an invoice. Your place will be secure upon receipt of payment.

Title (Mr/Miss/Mrs/Ms/Dr): \_\_\_\_\_ Family / last name: \_\_\_\_\_ First Name: \_\_\_\_\_

Home address: \_\_\_\_\_

Email address: \_\_\_\_\_ Country: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Gender: Male [ ] Female: [ ]

Nationality: \_\_\_\_\_

### PROGRAMME SELECTION

I wish to register for the 2020 Cultural Understanding in English and Global Leadership (*please mark X*)

[ ] Programme 1 - 3<sup>rd</sup> – 7<sup>th</sup> August 2020

[ ] Programme 2 - 10<sup>th</sup> – 14<sup>th</sup> August 2020

[ ] Programme 2 - 17<sup>th</sup> – 21<sup>st</sup> August 2020

### ACADEMIC AND PROFESSIONAL DETAILS

Please give brief overview of your educational background, including current study and degrees achieved:

\_\_\_\_\_

If you are currently a student, please state the institution, course and year of study  
(eg University of Cambridge, Biology, 2<sup>nd</sup> year):

\_\_\_\_\_

### SIGNATURE

I agree that the information on this application form is true at the time of writing and I have read this form, understanding fully the following terms and conditions associated with the programme.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



## HOMERTON ONLINE PROGRAMME TERMS AND CONDITIONS

**PLEASE READ THIS DOCUMENT CAREFULLY. IT CONTAINS IMPORTANT INFORMATION ABOUT YOUR CONTRACT WITH THE COLLEGE**

### **Contract with Homerton College known here as “the College”**

1. The purpose of these Terms and Conditions is to set out the contractual basis for your relationship with the College, and to draw your attention to key terms.
2. Your contract with the College is made up of:
  - a. these Terms and Conditions,
  - b. the email confirmation from the College;
  - c. the course description and timetable, which will be emailed to you prior to course commencement,
  - d. the College’s Statutes and Regulations, and rules and policies made under them (see paragraphs 5 and 6 below).
3. Your formal offer of a place on the Online Homerton International Programme is set out in the offer email from the College (the “Offer”). By accepting your Offer you enter into your contract with the College. Please note that your Offer may be subject to academic and/or financial conditions.
4. You will enter into this contract with the College even if your fees are paid by a third party on your behalf.

### **College Statutes, Regulations and Policies**

5. You will be at least 18 years old by the time the programme starts.
6. By paying your fees you agree to comply with the College’s Statutes and Regulations as amended from time to time and with the Statements and Codes of Policy, Practice and Procedure which are made under them. These include the College’s Code of Discipline, and other regulations containing your studies, conduct and behaviour.
7. You may be removed or suspended from the course if the College considers that you are in breach of any of these rules including the Code of Discipline.

### **Fees and Payment**

9. Details of the fees and charges you will have to pay will be sent to you.



10. Once you have accepted your Offer, an invoice will be issued to you with full details of how to pay.

11. It is your responsibility to ensure that the College's fees for the course and all other charges relating to the course (some of which may be subject to a separate agreement) are paid by the deadline.

12. If your fees are paid by a third party which informs the Homerton International Programme that it accepts full liability for your fees, then the College will invoice the third party directly and will seek to recover any unpaid fees from the third party in the first instance. However, the College reserves the right to seek payment from you if recovery from the third party is unsuccessful.

13. The College reserves the right to refuse you admission to your course if you have not paid all course and registration fees in full before the course starts. It also reserves the right to refuse admission if you do not meet the application criteria.

14. All payments must be made as per instructions on the invoice sent to you.

15. You have the right to cancel your contract at any time within 7 days (not business days) of receipt of your confirmation message following payment. You will receive a full refund of any payments you have made.

16. To cancel within 7 days please inform us in writing by email.

#### **Cancellations and refunds – after 14 days**

17. If you cancel your place on a course at any time after expiry of the 7 day period you will not be entitled to a refund, except in exceptional circumstances, at the discretion of the College. If a refund is made an administration fee may be charged.

18. Subject to academic approval and availability, you may be able to transfer your enrolment to a different programme, or a later iteration of the same course, subject to any administration fees. Course fees already paid can be transferred to the new course, and any outstanding balance must be paid in full before the place can be confirmed. You will also be charged a £75 transfer fee.

#### **Cancellation by us**

19. Where there are good reasons to do so the College may cancel your course and will make every reasonable effort to give you as much notice of cancellation as possible (normally at least 15 working days prior to the start date). The College will refund all fees paid by you and will endeavour to offer a transfer to another course as an alternative, subject to payment or refund of any difference in purchase price.

20. The College's liability when it cancels a course will be limited to a refund of any fees or charges paid for the cancelled course, and to a refund of received College accommodation fees. For partial cancellation of a course, such refunds will be made on a proportionate basis.

#### **Changes to Courses**

20. The College will seek to deliver each course in accordance with the description set out in your course web page.

Effective from 6<sup>th</sup> July 2020

Version 1.1



21. However, there may be situations in which it is desirable or necessary for the University to make changes in course provision, either before or after enrolment. The University therefore reserves the right to:

- a. make reasonable changes to the timetable, location or academic staff specified for a course; and
- b. make reasonable changes to the content and syllabus of a course when necessary.

**Jurisdiction**

22. Your contract with the College and any dispute arising from it (including non-contractual disputes) shall be governed by the laws of England and Wales and shall be subject to the exclusive jurisdiction of the English Courts